

Christ Lutheran Preschool's Summer Camp



Welcome to Christ Lutheran Preschool's Summer Camp 2024! This is a more relaxed program than during the school year and it offers the children an opportunity to explore God's world and to experience the love He offers each of us. We would love to have your child join us!

Summer activities will include Bible stories, music, arts, crafts and various learning activities. Our program will be enhanced by: Themed Weeks, Dress Up Days, Wheels Days, Water Play Days, Movie Days, Occasional special lunches (additional cost), Special Guests, Surprises and more!

Our program is for preschool-aged children. All children must be at least two years old and completely potty-trained (bathroom independent).

How our program works:

- Parents choose the weeks and the days you need camp for your child.
- The program will begin Monday, June 3rd, and we will offer two, four-week sessions with the final day of summer camp on Friday, August 2nd.
 - ⇒ We will be closed the weeks of May 27th-31st, July 1st-5th and Aug. 5th-9th.
- Our regular summer hours are 7:30am-5:30pm, but we will only schedule staff based on what times families sign up for.
- Planned activities begin at 8:15am and all enrolled students should arrive by that time.
- Activities will vary day-by-day, but will conclude by 11:45am for lunch.
- Additional playtime will last until 12:30pm, and then we will prepare for our rest time.
- If your child will be leaving mid-day please pick them up before 12:30pm.
- Following CA State Community Care Licensing guidelines for mandated rest time, we do this from 12:30pm-2:30pm. Please do not pick up your child during rest time, as it can disturb the other napping children.
- For children that do not fall asleep, "quiet activities" will be given to them, as to not disturb the other children sleeping.



Christ Lutheran also offers TK-5th grade summer daycare:

<https://www.clsbrea.com/summer-daycare-1>

as well as specialty week-long camps for children entering Kindergarten–incoming 9th graders:

<https://www.clsbrea.com/summer-camps>

You can also inquire with the school office at (714) 529-0892.

PRESCHOOL SUMMER PROGRAM TUITION

At the conclusion of each week, your child's hours will be tallied and you will be charged \$6.00 per each hour of summer camp used that week. Christ Lutheran will bill you and that can be paid in the school office with either cash, check (to Christ Lutheran) or by credit card. For new preschool families, be sure to register your child in Gradelink **before** their first day of summer camp at <https://secure.gradelink.com/750/enrollment>.

ACTIVITIES/SUPPLIES FEE

All students using preschool's summer camp are required to pay an activities/supplies fee. There is no registration fee, but the activities/supplies fee will hold your child's spot in our summer program.

- Cash, checks (must be written to Susan Ilten) or Venmo @Susan-Ilten will also be accepted. On Venmo, please do not list this as "goods and services," just fill in your child's name. (If asked for 4 digits for Venmo, enter 8735.)
- ACTIVITY FEES ARE NON-REFUNDABLE.
- THESE FEES ONLY APPLY TO PRESCHOOL SUMMER CAMP. The older children have their own camp and fees and they cannot be combined with Preschool's.
- Activities Fee (on or before May 13th): \$75 per child
⇒ \$45 ea. additional sibling (on or before May 13th)
- Activities Fee (after May 13th): \$100 per child
⇒ \$70 per add'l sibling (after May 13th)

REGARDING SNACKS AND LUNCHES

- All students must bring a refillable water bottle to school. We can refill them and will add ice on hot days. Be sure your child's name is clearly marked on the outside of the bottle, as duplicates happen.
- All children must bring a healthy morning snack and (if staying past rest time) they also need to bring a healthy afternoon snack. Please do not pack fruit snacks, chips, cookies, cupcakes, donuts, etc.
- All children staying for lunch must bring a healthy lunch each day. Please be sure to include ice packs in the lunch box/bag. Freezing GoGurts and Capri Sun/juice bags can also be ice packs. Snacks and lunches must be healthy and **not include candy**. Fruit snacks are considered a des-



sert. Desserts are allowed, but we will encourage your child to eat their healthy items before their dessert.

- Our school year hot lunch program Cater Tots, is not available during the summer.
- We are sorry but we cannot refrigerate or heat up lunches for your child. Lunches will be kept inside.
- Be sure to label all snack and lunch bags you send to school with your child's name.
- Occasional special lunches will happen throughout the summer and you will have the opportunity to order for your child. Exact change cash or Venmo will be the forms of collection for these lunches.



IMPORTANT NOTES

New families must register in both Gradelink and Procure. For Gradelink click here or copy and paste into your browser: <https://secure.gradelink.com/750/enrollment>.

Regarding Procure...ALL Preschoolers need to be registered before they can start school. We created an account for ourselves, just to see how to do this. Here are our tips:

First, do this from a computer, not the app on your phone. (So much easier this way!)

You will need to have two windows open; one is Procure and the other is your primary email you use. Having the app on your phone is something you can do as well, but wait until you've done the following:

- 1) Click on link: https://www.myprocure.com/Default/Index?_aWtuPTk4ODM1NDEzNTkmc2NoSWQ9Mg==
- 2) Enter your primary email address
- 3) Check your email from info@myProcure.com for the code they sent you (check spam)
- 4) Copy and paste that code into Procure where prompted (close your email window now)
- 5) Once you've done these above steps and clicked on "go," you will then need to fill out the info on the next three Procure tabs:
 - Primary person info (required)
 - Other parents' info (required)
 - Child/children's info (required)
 - Emergency contacts (which is also where you list everyone you want to authorize to pick up your child.) Enter as many as you wish.
 - Review and submit, add app to your smart phone.



REGARDING ILLNESSES

- ⇒ Please DO NOT bring your child to summer camp if they are sick. Illnesses spread rapidly amongst children. This applies to all contagious illnesses. For a complete list, please ask the director.
- ⇒ Children must be fever-free (without medicinal help) for 24 hours before returning to school. Please do not give your child medicine to try and hide symptoms from us.
- ⇒ Allergies are not considered illnesses. Please let us know if your child was given a breathing treatment or special medication before arriving at school.
- ⇒ If your child is going to miss a day due to illness, please message us through Procure, call, or email us to let us know.



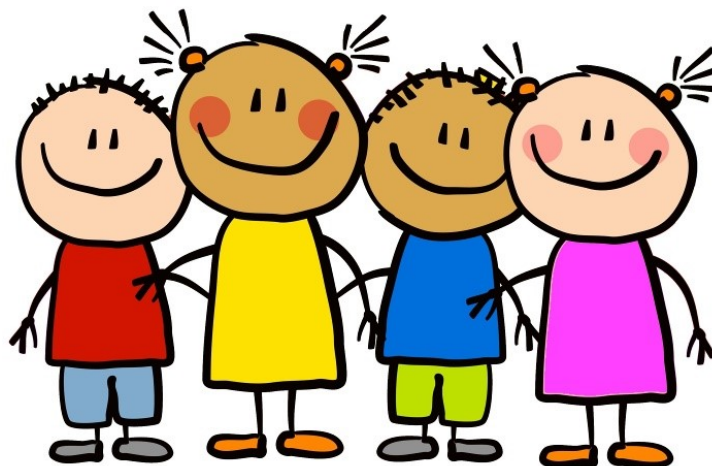
CANCELLATION/ADDITION POLICY

There is no charge if you need to cancel a day. We just ask that you are courteous and send a message through Procure, as soon as you know you are cancelling.

If you would like to add any additional days, or alter the hours you signed your child up for, this can only be done if space is available on those days. We staff based on the initial sign-ups on page 5 of this packet and we must maintain a ratio of 12:1 at all times.

DAILY PRESCHOOL FUN!

- ⇒ **Everyday can be a water-play day when the weather is HOT!**
Please keep a swimsuit, towel and water shoes on campus all week long! They will be returned for laundering every Friday.
- ⇒ **Every Tuesday is WHEELS DAY!**
Bring your bikes, trikes and scooters to school and don't forget your helmets!
- ⇒ **Every Thursday is movie day!**
We will pop popcorn and watch a G rated movie together.
- ⇒ **More fun to be announced soon! We are working on some special events.**



Christ Lutheran Preschool Summer Camp Registration Registration



For Staff Use Only

Date Received: _____

Received by: _____

Fee: Cash, Check or Venmo?

Child(ren)s Name(s): 1) _____ 2) _____

NEW FAMILIES ONLY: (Child must also be entered into Procure & Gradelink before starting summer camp!)

Child(ren)'s Date(s) of Birth: 1) _____ 2) _____

All student emergency information must be current in Gradelink AND Procure!

Please check applicable Activity Fees and include with this form.

- While cash is preferred, checks are written to the director, Susan Ilten or Venmo @Susan-Ilten will also be accepted. With Venmo, **please do not** list this as "goods and services," as Venmo will deduct from it.
- Please do not write activity fee checks to Christ Lutheran. Activity fees are paid directly to the Director so she can make the necessary purchases.
- ACTIVITY FEES ARE NON-REFUNDABLE.
- **THESE FEES ONLY APPLY TO PRESCHOOL SUMMER CAMP.** Children entering JK-5th have their own camp and fees and they cannot be combined with the Preschool fees.
- We did not raise any fees or tuition over last year!

___ **Activities Fee (on or before May 13th): \$75 per child**
 ___ \$45 ea. additional sibling (on or before May 13th)

___ **Activities Fee (after May 13th): \$100 per child**
 ___ \$70 per add'l sibling (after May 13th)

CHRIST LUTHERAN SUMMER POLICY ACKNOWLEDGMENT

Both sides of this form must be initialed, signed and returned to Christ Lutheran Preschool. If your child is new to Christ Lutheran Preschool, there are additional forms required before your child can attend summer camp. We will provide those forms for you. **Please keep in mind that paperwork is due and the activity fee goes up after May 13th.**

WEEK #:	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
#1 June 3-7					
#2 June 10-14					
#3 June 17-21					
#4 June 24-28					
#5 July 8-12					
#6 July 15-19					
#7 July 22-26					
#8 Jul. 29-Aug. 2					

PARENT/GUARDIAN AGREEMENT: Please register my child(ren) for the above indicated days/ weeks of Christ Lutheran Preschool's summer program.
 (Both sides of this form MUST be filled out, thank you!)

Signature of Parent/Guardian: _____ Date Signed: _____

Printed Name of Parent/Guardian: _____

PLEASE ANSWER THE FOLLOWING:

I will provide the following for my child: **(Please initial each space)**

- Activity Fees must be paid before your child(ren) start camp.
- New students must enroll in Gradelink & Procure before they can start camp.
- Forms and immunization records must be received before starting camp.
- Daily, please provide a morning snack, including drink.
- Daily, please provide a lunch, including drink (if staying for lunch).
- Daily, please provide an afternoon snack, incl. drink, if staying for rest time.
- My child will wear safe, closed-toe shoes every day.
- No sandals or flip-flops are allowed. Crocs are allowed.
- My child will bring a swimsuit, towel and water-play shoes.
- My child will bring a crib size sheet and light blanket, if staying for rest time
- My child will bring a change of clothes in a zip-locked bag, marked with their name to keep at school in case of accidents.

I UNDERSTAND THAT: (Please initial each space)

- Staff will not apply sunscreen. Please apply before dropping off your child.
- All of my child's belongings are to be marked with their name.
- Tuition will be due after each week used and need to be paid promptly.
- My child must be signed in and out each day without fail. (I understand that I will incur a \$10 fee for every instance that this is not done.)
- I will be billed for what I have registered my child(ren) for. (We staff according to what parents indicate they will need. If this procedure is not followed, you will be responsible for the charges as registered.). We will work with you, just stay in contact with us.
- If your child is ill and cannot attend a day you have signed up for, you MUST call us to let us know. We will not bill you if you let us know on that day.
- I have selected the dates that my child(ren) will be attending summer camp.
- I have read and understand the tuition policy. I will be billed for each hour my child(ren) use each week, at \$6.00 per hour.

Signature of parent/guardian:

Printed name of parent/guardian:

Date:

**Please complete and turn in to the Preschool Director's Office
before the deadlines listed, thank you!**

For more information, contact us at Preschool@CLSBrea.com or (714) 529-0892.